

From: Naila Nizam <naila.nizam@chipconsulting.org>
Sent: Tuesday, March 14, 2023 7:58 AM
To: sundas.tariq@chipconsulting.org
Subject: FW: Resignation UCPO Mudassir

Follow Up Flag: Follow up
Flag Status: Flagged

Take this case up with khalida

From: Mudassir Ghani [mailto:mudassir9221@gmail.com]
Sent: Monday, 13 March 2023 11:44 pm
To: Naveed Haider <naveed.haider@chipconsulting.org>
Cc: naila@ctc.org.pk; salman.khan@chipconsulting.org
Subject: Re: Resignation UCPO Mudassir

Respected concerns

I request your goodself to please arrange an exit interview.

Please note my availability is between 3.00 pm to 5.00 pm during weekdays.

Thanks & Regards

On Fri, Mar 10, 2023, 4:45 PM Naveed Haider <naveed.haider@chipconsulting.org> wrote:

Dear Mudassir,

As per the resignation policy, you need to serve one month notice period mentioned in the following clause of the resignation policy.

“Any employee who has completed their probation period may resign from the service of the company after providing one month’s prior notice in writing or, in lieu of notice, pay to the Company an amount equal to one month’s gross pay for the notice period and settle all dues and return all properties of the Company”.

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Regards,
Naveed Haider
Project Officer-PTPP
CHIP Training & Consulting - Sindh
Cell: 03408444500

From: Mudassir Ghani [mailto:mudassir9221@gmail.com]
Sent: Friday, March 10, 2023 1:46 PM
To: Naveed Haider <naveed.haider@chipconsulting.org>; naila@ctc.org.pk
Cc: SIDDIQUI, Farhan Ahmed <siddiquif@who.int>
Subject: Resignation UCPO Mudassir

Respected concern,

Thank you very much for providing me the learning opportunities.

Due to my personal circumstances I have decided to resign from my post as UCPO which was under contract with CTC.

I hereby request you to please consider this email as formal resignation.

Thanks and regards

Mudassir