

From: sobia.shafiq@chipconsulting.org
Sent: Tuesday, April 18, 2023 10:32 AM
To: 'rehanamansha@ctc.org.pk'
Subject: FW: Warning letter

Dear Mam

Need your approval on this termination.

From: syedraza.abbas@chipconsulting.org [mailto:Syedraza.abbas@chipconsulting.org]
Sent: Monday, April 17, 2023 4:38 PM
To: sobia.shafiq@chipconsulting.org
Cc: rehanamansha@ctc.org.pk; rehanamansha@ctc.org
Subject: RE: Warning letter

Miss Sobia,

The answer is unsatisfactory. SW Qasim is continuously violating SOP's, he was absent on Saturday and he is absent today despite multiple warning letter SW keeps on violating the SOP's. Even he is not bothering to attend my calls today.

Kindly proceed his termination.

Regards
Raza Abbas

From: sobia.shafiq@chipconsulting.org [mailto:sobia.shafiq@chipconsulting.org]
Sent: Monday, April 17, 2023 8:49 AM
To: 'syedraza.abbas@chipconsulting.org' <Syedraza.abbas@chipconsulting.org>
Subject: FW: Warning letter

Kindly write your reply on this. Is it satisfactory or not

From: Mohammad Qasim [mailto:work.mqasim22@gmail.com]
Sent: Sunday, April 16, 2023 5:14 AM
To: sobia.shafiq@chipconsulting.org
Subject: Re: Warning letter

Dear Madam,

I hope you are doing well. I will never make this mistake next time and If there is a problem with me next time, I will coordinate with my supervisor and inform him.
Thank you for giving me another chance.

Once again really sorry.

Thank you

Regards

Mohammad Qasim

On Thu, 13 Apr 2023, 3:39 PM , <sobia.shafiq@chipconsulting.org> wrote:

Dear Qasim,

Attached please find your warning letter for the continuous absenteeism from the job site.

Regards,

Sobia Shafiq

Project Officer

CHIP Training and Consulting

Plot 1, Street 9, G-8/2, Islamabad, Pakistan.