

Nadeem Jan

From: UDDIN, Syed Ghayas <uddins@who.int>
Sent: Friday, February 21, 2020 3:07 AM
To: Nadeem Jan
Cc: 'Shahid Ali'; LIAQAT, Fahad; KHAN, Misal
Subject: Re: Explanation letter on account of Unapproved absenteeism

Dear Nadeem JAN shb

Thanks For the Email.

As for as Azeem shah explanation is concerned, although it shouldn't be reason the reason for avoiding field activities like Validation of Microplan plan whether it is desk or field, but looking into jampack schedule of activities, I would request your good office to keep this explanation a record and if in Future such negligence report from his side, it will be dealt strictly as per SOPs. For this I think explanation is enough.

In case of any query please do Let me know.

DR.GHAYASUDDIN

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From: Nadeem Jan <nadeemjan@ctc.org.pk>
Sent: Friday, February 21, 2020 1:18:44 AM
To: UDDIN, Syed Ghayas <uddins@who.int>
Cc: 'Shahid Ali' <shahidali@ctc.org.pk>; LIAQAT, Fahad <liaqatf@who.int>
Subject: FW: Explanation letter on account of Unapproved absenteeism

Dear Dr. Syed Ghayas Uddin Sb,

Please find below response of UCPO Azeem Shah, and looking forward for your valuable feedback in this regard.

Regards,

Nadeem Jan
Project Officer-PTPP CTC

From: azeem shah [mailto:azeemshah4467@gmail.com]
Sent: Monday, February 17, 2020 4:42 AM
To: Nadeem Jan
Cc: Shahid Ali; uddins@who.int; liaqatf@who.int; siddiquik@who.int; KHAN, Faizan; ABBAS, Waseem
Subject: Re: Explanation letter on account of Unapproved absenteeism

Respected sir.

First of all i am extremely apologetic for late response regarding this explanation letter, as my home is situated in mirdad khel where internet facility is not available more over we avoid going out of UC as per TORs. Secondly on 7th February (the day on which i was reported absent) was Microplane validation day of mirdad khel1AB, the Microplane was not prepared by concern Area supervisor therefore i visited the said Area incharge home to assist him in microplane preparation for timely microplane development. Thirdly i am apologize for not sharing my daily report with my concern supervisor on time, i promised to be punctual in

future and assure you that there will not be such mistakes in the future and duty will be perform well with in the time slot.

i will be thankful for accepting my apology.

your sincerely

Azeem shah

Ucpo Mirdad khel

On Thu, Feb 13, 2020 at 8:44 AM Nadeem Jan <nadeemjan@ctc.org.pk> wrote:

Dear Mr. Azeem Shah,

Please find attached file of Explanation letter on account of Unapproved absenteeism.

Regards,

Nadeem Jan

Project Officer-PTPP CTC