

From: abrar.hussain@chipconsulting.org
Sent: Tuesday, May 2, 2023 8:44 AM
To: sobia.shafiq@chipconsulting.org
Cc: Rehanamansha
Subject: SW Muhammad Waqas from Usman Filling station Sheikhupura absenteeism

Dear Sobia,

I hope that you are doing well. It is to update you following S.W has not joined duty after Eid Holidays. After Eid day holidays he informed regarding Death of his Grand Mother on 26-4-2023 and on day leave was approved. But despite reminders he is absent from duty since 27-4-2023. As per his commitment he had to joined duty today but still he is absent. It is requested pls initiate disciplinary action against him. Details of SW are as followed.

Ship to	Site Name	Region	Name of Safety Warden	ID Card No.	Contact No.	Email ID
10050906	USMAN FILLING STATION	SheikhuPura	M.Waqas	35103-6983222-7	0308-8712762	waqasyousaf1303@gmail.com

Regards

Abrar Hussain
Supervisor
Central Punjab