

**From:** barkat.ali@chipconsulting.org  
**Sent:** Tuesday, April 18, 2023 5:38 PM  
**To:** sobia.shafiq@chipconsulting.org  
**Cc:** 'Rehana Mansha'  
**Subject:** Request to issue Explanation letter to SW Muhammad Farman

R/Ma'am

Safety Warden Muhammad Farman was absent from his duty today (18-Apr-23). There was no any information shared from his side of his absenteeism, he was not responding my calls and text as well. You are requested to issue him Explanation letter.

Thank you  
Barkat Ali