

From: isohailahmedCTC <sohail.ahmed@chipconsulting.org>
Sent: Wednesday, May 24, 2023 10:47 PM
To: Zulfiqar Samejo
Cc: sobia.shafiq@chipconsulting.org
Subject: RE: Explanation Letter

Dear Sobia,

Please consider this email as per the CTC policy of Quarter leaves that, SW-Zulfiqar Ali Samejo exceeds his paid leaves, and due to this the salary of absent days will be deducted in month of May-2023 as per CTC policy.

Thanks

Regards
Supervisor

Sent from [Mail](#) for Windows

From: [Zulfiqar Samejo](#)
Sent: Wednesday, May 24, 2023, 3:19 PM
To: [isohailahmedCTC](#)
Cc: [sobia.shafiq@chipconsulting.org](#)
Subject: Re: Explanation Letter

Noted with thanks.

On Tue, May 23, 2023, 11:44 PM isohailahmedCTC <[sohail.ahmed@chipconsulting.org](#)> wrote:

Dear Zulfiqar,

Please consider this explanation letter. It was issued due to your absence, kindly submit your written feedback in future correspondings and avoid such absence in the future.

It is also to inform you that your paid leaves are completed in this 3/month Quarter.

Thanks

Regards

Supervisor

Sent from [Mail](#) for Windows

From: sobia.shafiq@chipconsulting.org

Sent: Tuesday, May 23, 2023 5:39 PM

To: zulfiqarsamejo331@gmail.com

Cc: sohail.ahmed@chipconsulting.org

Subject: Explanation Letter

Dear Zulfiqar,

Attached is your explanation letter for your persistent absenteeism from the site.

Regards,

Sobia Shafiq

Project Officer

CHIP Training and Consulting

Plot 1, Street 9, G-8/2, Islamabad, Pakistan.

Cell no: 03408444535



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