

## CHIP Training and Consulting (Pvt) Ltd Resignation form- PTPP Project

Employee Name	Jamal Ud Din	CNIC No.	12201-9919501-7
Designation	UCPO	District/Tehsil	Tank
UC	City-1 Tank	Last Working Date: 31 March 2020	
Contact Number			

**TO: HR Department-CTC**

**Subject:**

**Dear Sir/Madam,**

It is to inform you that I am resigning my position here as 'Union Council Polio Officer' (UCPO) UC City-1 Tank due to expectation of Government job in education department in next two weeks as final merit list displayed yesterday. My last day will be the end of the current contract.

I know that this is unexpected but I suggest of female UCPO hiring for quality campaign monitoring/supervision in City Tank.

I cannot thank you enough for the opportunity CTC has provided me. Working here for the last four years has been incredibly instrumental in my personal growth, and I will never forget the colleagues and friends I have made here.

I will miss both colleagues and partner staff alike very much.

I don't not intend to inconvenience you by just fifteen days' prior notice and I hope you will accept my most sincere apologies in making March 31, 2020 my final day here.

Thank you so much for your understanding in this matter.

Sincerely,

Regards,

Jamal Ud Din

Signature: 

Date: 16-03-2020