Dear Saqib Atta.

                            Mr Sumair Ali is regularly attending the field work for the current month after his resignation, tomorrow  will be his last day of work. Kindly confirm his resignation.

Thanks & Regards

Dr.Riaz Ghazali

PEO /WHO MULTAN

On Apr 27, 2020 6:13 PM, Saqib Atta <saqib@ctc.org.pk> wrote:

Dear Dr Riaz Ahmed,

Please confirm the completion of 1 month notice period of UCPO Sumair, so we can process his resignation acceptance letter.

Regards,

Saqib Atta

Regional Co-ordinator

CHIP Training & Consulting (Pvt) Ltd.

Cell: 0345-5009369

 [www.ctc.org.pk](http://www.ctc.org.pk/)

**From:** Sumair Ali [mailto:sumair.ali786@gmail.com]
**Sent:** Monday, April 6, 2020 3:44 PM
**To:** Saqib Atta
**Cc:** Dr. Riaz Ghazali Ansari; Saba Irshad; drabid who; Dr.Ghauri R; Dr Shaukat Ali -RY Khan; Farhan Sajid; farooqz@who.int; HAMMADI, Rusul; naila@ctc.org.pk
**Subject:** Re: One Month Prior Notice of Resignation

Noted with thanks.

Regards

On Mon, Apr 6, 2020 at 11:03 AM Saqib Atta <saqib@ctc.org.pk> wrote:

Dear Sumair,

Your resignation is forwarded to HR for further action. Your resignation acceptance letter will be issued on your competition of 1 month notice period. It is request to Supervisors to ensure UCPO availability for mentioned period and share his attendance at the end. All data and other related material will be proper handing taking and clearance form will be filled to release the final salary of Mr Sumair.

Regards,

Saqib Atta

Regional Co-ordinator

CHIP Training & Consulting (Pvt) Ltd.

Cell: 0345-5009369

 [www.ctc.org.pk](http://www.ctc.org.pk/)

**From:** Dr. Riaz Ghazali Ansari [mailto:drrghazali@gmail.com]
**Sent:** Sunday, April 5, 2020 2:02 PM
**To:** Sumair Ali
**Cc:** Saqib Atta; Saba Irshad; drabid who; Dr.Ghauri R; Dr Shaukat Ali -RY Khan; Farhan Sajid
**Subject:** Re: One Month Prior Notice of Resignation

Respected Sir,

                       We wish you best of luck for your new responsibilities  & forwarded for further action.

**Regards,**

**Dr. Riaz Ahmad Ghazali**

**PEO**

On Sat, Apr 4, 2020 at 2:11 AM Sumair Ali <sumair.ali786@gmail.com> wrote:

Respected Sir,

With due respect, it is stated that I, Sumair Ali, working as a UCPO in Alamdi Surah Multan, want to resign from my current seat as I have appointed in another organization on the post that is more related to my area of interest.Sir, I have a wonderful working experience in your kind organization and  have learnt a lot of things in the guidance of the most extraordinary staff I have worked with.I am very thankful to all of you for supporting and giving opportunity to work with you.

I would not be able to attend my duties in your worthy Office from May 2020 as  I have to join my new post. Kindly accept my one month prior notice for resignation.

I would be obliged.
Thank You!

Yours truly,
Sumair Ali

UCPO

Alamdi Sura

Multan

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*Sumair Ali*

*Union Council Polio Officer*

*World Health Organization*
*Cell:**+92-300-9631851*

Email :- sumair.ali786@gmail.com

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*Sumair Ali*

*Union Council Polio Officer*

*World Health Organization*
*Cell:**+92-300-9631851*

Email :- sumair.ali786@gmail.com

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