

From: KHAN, Ishtiaq Ahmed [mailto:iskhan@who.int]
Sent: Thursday, April 16, 2020 8:56 PM
To: khalid.raza1911@gmail.com
Cc: ARAIN, Asma Waheed; Imran Ali
Subject: Non Compliance

Dear Mr. Khalid,

During the Corona Pandemic Emergency, all staff are assigned different duties. You were assigned duty on alternate day and duty roster was shared with you. On telephonic conversation you told that you were not clear about this duty. If you were not clear about duty and duty roster then you could have contacted me or Dr. Asma but you did not contact to any one and chose to sit at home silently. Since Monday your duty assignment was left un attended which is a serious negligence from your part at this time of Corona Pandemic. You are advised to submit your explanation, why disciplinary action should not be taken against you, with-in 2 days, without compromising your duty roster. Meanwhile you will be marked Absent from Monday 13th of April till today 14th of April 2020. Further more you are strictly advised to follow the DPCR instructions. Working from home does not mean that you are at rest or leave therefore in future 'Not Responding' phone will also be considered serious non-compliance.

Kind Regards,
Dr. Ishtiaq
PEO Saddar Town