

**From:** DEMEKE, Temesgen Atsedu [mailto:demeket@who.int]

**Sent:** Wednesday, June 3, 2020 1:27 PM

**To:** Sabeela <sabeela@ctc.org.pk>

**Cc:** 'Naila Nizam' <naila@ctc.org.pk>; BUGTI, Muhammad Anwar <bugtim@who.int>; PANAZAI, Shahbaz <panazais@who.int>; KAKAR, Iqbal Khan <ikakar@who.int>; 'driqbalkakar81'

<driqbalkakar81@gmail.com>; khalid@ctc.org.pk; KASI, Arbab Niamat Ullah <kasia@who.int>

**Subject:** RE: [EXT] FW: FW: FW: SOPs urdu version

Dear Sabeela,

Kindly go ahead with actions based on SOPs. Thanks

Temesgen

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>

Date: 6/3/20 1:16 PM (GMT+05:00)

To: "DEMEKE, Temesgen Atsedu" <[demeket@who.int](mailto:demeket@who.int)>

Cc: 'Naila Nizam' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>, "BUGTI, Muhammad Anwar" <[bugtim@who.int](mailto:bugtim@who.int)>,

"PANAZAI, Shahbaz" <[panazais@who.int](mailto:panazais@who.int)>, "KAKAR, Iqbal Khan" <[ikakar@who.int](mailto:ikakar@who.int)>,

'driqbalkakar81' <[driqbalkakar81@gmail.com](mailto:driqbalkakar81@gmail.com)>, [khalid@ctc.org.pk](mailto:khalid@ctc.org.pk), "KASI, Arbab Niamat

Ullah" <[kasia@who.int](mailto:kasia@who.int)>

Subject: [EXT] FW: FW: FW: SOPs urdu version

Dear Sir,

with reference to below placed email regarding absenteeism issue of UCPO  
Mr. Abdul Razziq.

the said staff has shared an email on which he apologized for his  
absenteeism on dated 2nd June 2020 due to his illness and requesting 3  
more days leave as he is ill and suffering from malaria.

However as per the PEO the staff was not only absent on 2nd June but he  
also was absent on 28th May and 1st June 2020.

the AC also endorsed the comments of PEO and suggested Strict action  
against the said UCPO.

As per SOP it is recommended to issue an explanation letter to said staff on account of his absenteeism further process/investigation will be taken after getting his stance.

The email is being send to you for your kind information and kind remarks (If any).

If you need any further information regarding the same, please let us know.

Regards,  
Sabeela Pasha  
Regional Coordinator - PTPP  
CHIP Training & Consulting (Pvt) Ltd.  
0340-8442588

**From:** Shahbaz Panezai [<mailto:shahbazpanezeai45@gmail.com>]  
**Sent:** Tuesday, June 2, 2020 11:50 PM  
**To:** driqbalkakar81 <[driqbalkakar81@gmail.com](mailto:driqbalkakar81@gmail.com)>  
**Cc:** Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>; PANAZAI, Shahbaz <[panazais@who.int](mailto:panazais@who.int)>  
**Subject:** Re: FW: FW: SOPs urdu version

Dear sabeela.

Strict action may be taken against the absentism of the said Ucpo from his duties without prior intimation from his first line supervisor.

Dr Shahbaz Ahmed Panezai  
Polio Eradication Initiative  
World Health Organization, Pakistan  
Area Coordinator  
Zhob Division  
03337806231

On Tue, Jun 2, 2020, 11:14 PM driqbalkakar81 <[driqbalkakar81@gmail.com](mailto:driqbalkakar81@gmail.com)> wrote:  
Respected MD

With heavy heart to highlight that human kind of Zhob are facing severe out break and circulation of POLIO virus .

In response to this out break , due to covid-19 we can't conducted polio campaigns.

In such circumstances RI sessions (EVA) is blessing for humanity to stop circulation of this crippling diseases (virus)

As the vicinator of UC Qamerdin started session at 28th of previously month and continues share the pics of sessions which clearly show the absence of said ucpo.

Than I strictly instructed to be present at Monday but again lame excuses of said ucpo of weekly zero submit which could be easily share simple through sms to PDA.

Than I request you and Mr khalid to trace the presence of said ucpo so that he could help the needy people of Qamerdin.

But unfortunately to day when Mr khalid caught him with red handed for being absence from his duty and responsibility he made lame excuses of illness.

When the humanity really need our help , but our such staff are hiding our self .

I am really ashamed of my self to be part of selection such staff.

No more discussion.

Please take opinion of respected AC Zhob dr shabaz in this regard

Thanks

----- Original message -----

From: Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>

Date: 02/06/2020 5:01 p.m. (GMT+05:00)

To: [driqbalkhan81@gmail.com](mailto:driqbalkhan81@gmail.com), 'driqbalkakar81' <[driqbalkakar81@gmail.com](mailto:driqbalkakar81@gmail.com)>

Subject: FW: FW: SOPs urdu version

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

**From:** Sabeela [mailto:[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)]

**Sent:** Tuesday, June 2, 2020 2:33 PM

**To:** 'Abdul Raziq' <[raziqjanlawoon@gmail.com](mailto:raziqjanlawoon@gmail.com)>; 'ikakar@who.int' <[ikakar@who.int](mailto:ikakar@who.int)>

**Cc:** '[iqbalkhan81@gmail.com](mailto:iqbalkhan81@gmail.com)' <[iqbalkhan81@gmail.com](mailto:iqbalkhan81@gmail.com)>; '[panazais@who.int](mailto:panazais@who.int)' <[panazais@who.int](mailto:panazais@who.int)>;

'KASI, Arbab Niamat Ullah' <[kasia@who.int](mailto:kasia@who.int)>

**Subject:** RE: FW: SOPs urdu version

Dear Dr. Iqbal,

With reference to below placed email regarding apology and leave request of UCPO Mr. Abdul Razziq . the staff stated that he was absent today due to illness , severe headache and appologized on that further he need 3 days leave as he is not well.

your comments and remarks are required so that further process will be taken accordingly.

If you need any further information regarding the same, please let us know.

Regards,  
Sabeela Pasha  
Regional Coordinator - PTPP  
CHIP Training & Consulting (Pvt) Ltd.  
0340-8442588

**From:** Abdul Raziq [<mailto:raziqjanlawoon@gmail.com>]  
**Sent:** Tuesday, June 2, 2020 1:58 PM  
**To:** Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>  
**Cc:** [iqbalkhan81@gmail.com](mailto:iqbalkhan81@gmail.com)  
**Subject:** Re: FW: SOPs urdu version

Respected Sir/Madam,

Subject: Casual Leave

On 1st june 2020 their was a meeting in EPI Zhob regarding R.I and on the same day submission of weekly zero at WHO sub office Zhob.On the next day i got sick/fever also strong headache, I apologize that not to informe first line supervisor on time.  
Now i have a fever and need more 03 days Casual leave for treatment.

On Fri, Apr 3, 2020, 2:21 PM Abdul Raziq <[raziqjanlawoon@gmail.com](mailto:raziqjanlawoon@gmail.com)> wrote:  
Respected madam I didn't receive my contract copy through gmail kindly send me on this gmail address

Regard abdulraziq UCPO UC qamardin district zhob

On Tue, 28 Jan 2020, 12:11 pm Sabeela, <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)> wrote:

If you need any further information regarding the same, please let us know.

Regards,  
Sabeela Pasha  
Regional Coordinator - PTPP  
CHIP Training & Consulting (Pvt) Ltd.  
0340-8442588

**From:** Sabeela [mailto:[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)]  
**Sent:** Tuesday, January 28, 2020 11:40 AM  
**To:** 'Khanak Harifal' <[khanakharifal@gmail.com](mailto:khanakharifal@gmail.com)>; 'ulhaqamin548@gmail.com' <[ulhaqamin548@gmail.com](mailto:ulhaqamin548@gmail.com)>; 'arifshahkakar11@gmail.com' <[arifshahkakar11@gmail.com](mailto:arifshahkakar11@gmail.com)>; 'Samad Kakar' <[kakarsamad434@gmail.com](mailto:kakarsamad434@gmail.com)>; 'smdk247@gmail.com' <[smdk247@gmail.com](mailto:smdk247@gmail.com)>  
**Subject:** FW: SOPs urdu version

If you need any further information regarding the same, please let us know.

Regards,  
Sabeela Pasha  
Regional Coordinator - PTPP  
CHIP Training & Consulting (Pvt) Ltd.  
0340-8442588

**From:** [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk) [mailto:[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)]  
**Sent:** Tuesday, January 28, 2020 11:16 AM  
**To:** [tamaam.nassar7@gmail.com](mailto:tamaam.nassar7@gmail.com); [raziqjanlawoon@gmail.com](mailto:raziqjanlawoon@gmail.com)  
**Subject:** Fwd[2]: SOPs urdu version

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Sent from myMail for Android

----- Forwarded Message -----

**From:** [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)  
**To:** [zafarzehri100@gmail.com](mailto:zafarzehri100@gmail.com)  
**Date:** Monday, 20 January 2020, 02:42PM +05:00  
**Subject:** Fwd: SOPs urdu version

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Sent from myMail for Android

----- Forwarded Message -----

From: [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)

To: [dawoodtareen81@gmail.com](mailto:dawoodtareen81@gmail.com)

Date: Saturday, 18 January 2020, 02:10PM +05:00

Subject: SOPs urdu version

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Sent from myMail for Android

----- Forwarded Message -----

From: Sabeela [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)

To: Sabeela [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)

Date: Saturday, 18 January 2020, 01:49PM +05:00

Subject: FW:

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

From: Sabeela [<mailto:sabeela@ctc.org.pk>]

Sent: Wednesday, January 15, 2020 4:42 PM

To: 'QASIM KHAN Achakzai' <[qasimi1235q@gmail.com](mailto:qasimi1235q@gmail.com)>

Subject: RE:

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

From: QASIM KHAN Achakzai [<mailto:qasimi1235q@gmail.com>]

Sent: Wednesday, January 15, 2020 4:20 PM

To: [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)

Subject:

Medum assalamualaikum

Medum i didn't receive the email about TORs

I am Mohammad Qasim

UCPO.jilga.2 Kila Abdullah