

December 28th, 2022

Mr. Umar Hayat,  
CNIC# 1720122438463,  
UCPO – Rashakai,  
Nowshera – KPK.

**Subject: Employment Contract Extension Letter**

Dear Umar Hayat,

This is with reference to your employment contract with CHIP Training & Consulting (Pvt.) Ltd. for the position of Union Council Polio Officer (UCPO) at Rashakai - Nowshera - Nowshera - KPK, which expired on December 31st, 2022.

It is hereby to inform you that your said employment contract for Polio Third Party Personnel (PTPP) project has been further extended for another term with effect from January 1st, 2023 to March 31st, 2023.

Please note that all the other terms and conditions of the originally signed employment contract shall remain the same.

Please sign the letter and submit it to CTC for the company record.

Yours Sincerely,



HR Department  
CHIP Training & Consulting

CC;

Personal File.

**CHIP Training & Consulting (PVT) LTD.**

CHIP House Plot 1 (Fayyaz Market), Street 9, G-8-2, Islamabad – Pakistan  
Tel: +92-51-111-111-920, Fax: +92-51-2280081, E.mail: info@ctc.org.pk

[www.ctc.org.pk](http://www.ctc.org.pk)