

## Consultancy Agreement

THIS AGREEMENT made as of April 1st, 2023 at Islamabad between C-ITP Training and Consulting (Pvt) Ltd (hereinafter referred to as 'client') having its corporate office at Islamabad and Mr. **Qazi Naveer Uddin** (hereinafter referred to as 'consultant'), Dera City-III - Dera Ismail Khan - DI Khan - KPK

IN CONSIDERATION of the premises and goods and valuable consideration the parties agree as follows:

**1. Position Title**

(a) The consultant shall be designated as **Procurement Specialist Task Force Member (PSTFM)** for Peshawar Third party personnel (PTP) as part of the Federal e-commerce Portal (FEP) of Pakistan.

**2. Agreement Validity**

(b) The consultant shall be required to work in accordance with the TCF's which will form an integral part of this agreement.

**3. Duty Station & Reporting Line**

The consultant shall perform his duties at Dera City-III - Dera Ismail Khan - DI Khan - KPK and shall be working under the supervisor and guidance of the National Isolation Advisory Group (NIAG).

**4. Remuneration & Benefits**

(a) Gross stipend inclusive of communication and travel allowance of PKR 31,200/- per month shall be paid subject to withholding tax.

(b) The employee shall be entitled for ESOB benefits. A contribution shall be deducted from the salary on monthly basis and deposited for ESOB along with employer's contribution as per rules.

(c) The employee shall be provided with death and accidental insurance as per entitlement, which can be claimed within six (6) months from the date of death or accidental from the date of incident, otherwise employee will not be liable to settle the claims.

**5. Notice Clause**

(a) Both the consultant and the consultant, at any time, terminate this consultant's agreement by giving prior notice of not less than 30 days in writing to the other party signed in lieu of the notice period.

(b) The above clause will not be applicable where the consultant's agreement has expired and either party (consultant and/or contractor) has decided not to extend it any further.

**6. Confidential Terms of Consultancy**

(a) During the course of the consultancy period or subsequent to its termination, the consultant must observe strict confidentiality regarding matters which he/she retains are to be treated as secrets or confidential and shall not be disclosed to anyone whatsoever.

(b) In case of any dispute/disagreement, the court/litigation should be in the local limits of Islamabad will have exclusive jurisdiction to settle the matter.

(c) The contractor reserves the right to unilaterally alter/modify from time to time the terms and conditions of the consultancy Agreement and such a variation can take effect without the consultant's consent being sought.

(d) This consultant's agreement contains the entire agreement between the parties and supersedes all prior agreements with respect to the subject matter thereof.

Yours Truly

HR Department  
CITP Training & Consulting

The contractor has caused this agreement to be executed by its duly authorized officer and the consultant has read, understood and agreed to the above terms and conditions and set his hand as of the date mentioned below.

Signature:

Date: 01-04-2023