

## Consultancy Agreement

THIS AGREEMENT made as of April 1st, 2023, at Islamabad between CHIP Training and Consulting (Pvt) Ltd (hereinafter referred to as Contractor) having its principal place of business at Islamabad and Mr. **Hafiz Shakeel Ahmed** (hereinafter referred to as Consultant) Yakatoot 3 - SMT - Peshawar - KPK.  
IN CONSIDERATION of the promises and goods and valuable consideration the parties agree as follows:

1. **Position Title**
  - (a) The Consultant shall be designated as **Provincial Scholar Task Force Member (PSTFM)** for Polio Third party personnel (PTTP) as part of the Polio Eradication Initiative (PEI) in Pakistan.
  - (b) The consultant shall be required to work in accordance with the TORs which will form an integral part of this agreement.
2. **Agreement Validity**

The Consultancy Agreement shall be valid from April 1st, 2023 to June 30th, 2023 and shall be considered discontinued if not extended expressly.
3. **Duty Station & Reporting Line**

The Consultant shall perform his duties in Yakatoot 3 - SMT - Peshawar - KPK and shall be working under the supervisor and guidance of the National Islamic Advisory Group (NIAG).
4. **Remuneration & Benefits**
  - (a) Gross stipend inclusive of communication and travel allowance of PKR. 31,218/- per month shall be paid subject to withholding tax.
  - (b) The employee shall be entitled for EOB benefits. A contribution shall be deducted from the salary on monthly basis and deposited to EOB along with employer's contribution as per rules.
  - (c) The employee shall be provided with death and accidental insurance as per entitlement, which can be claimed with six (6) months for death cases and three (3) months for accidental from the date of incident, otherwise employer will not be liable to settle the claims.
5. **Notice Clause**
  - (a) Both the Contractor and the Consultant - at any time - terminate this consultancy agreement by giving prior notice of not less than two weeks or two weeks' gross stipend in lieu of the notice period.
  - (b) The above clause will not be applicable where the consultancy agreement has expired and either party (Consultant and Contractor) has decided not to extend it any further.
  - (c) It is the absolute discretion of the Contractor to discontinue the Consultancy Agreement after it has expired without assigning any particular reason(s).
6. **General Terms of Consultancy**
  - (a) During the course of the Consultancy period or subsequent to its termination, the Consultant must observe strict confidentiality regarding matters which, by their nature are to be treated as secrets or confidential and shall not be disclosed to anyone whatsoever.
  - (b) In case of any dispute/disagreement, the court/tribunals situated within the local limits of Islamabad will have exclusive jurisdiction to adjudicate the matter.
  - (c) The Contractor reserves the right to unilaterally alter/modify - from time to time - the terms and conditions of the Consultancy Agreement and such a variation can take effect without the Consultants' consent being sought.
  - (d) This consultancy agreement contains the entire agreement between the parties and supersedes all prior agreements with respect to the subject matter hereof.

Yours Truly



HR Department  
CHIP Training & Consulting

The Contractor has caused this agreement to be executed by its duly authorized officer and the Consultant has read, understood, and agreed to the above terms and conditions and set his hand and as of the date mentioned below.

[Signature] \_\_\_\_\_  
CNIC # 1730164072079

Date: \_\_\_\_\_