

**DECLARATION FORM**

**(TO BE FILLED BY THE EMPLOYEE)**

I Muhammad Almas Khan Khattak S/D/W/O Khawaja Muhammad Khan, holding CNIC 17201-6814613-7, Resident of Mohalla Qazi Khel., UC Jallozai, Tehsil Pabbi, District Nowshera, Employee for the position of UCPO. With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student of	Department/ Institute Name	Working as employee with (Govt/Private)	Department /Organization name	Private business, if any	Any other part time job
	/	/	/	/	/	/

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature



Date: 19-05-2023

**Disclosure of Relationship Form**

**(To be filled by Candidate)**

I Muhammad Almas Khan Khattak S/O Khawaja Muhammad Khan Holding CNIC 17201-6814613-7 Resident of Mohalla Qazi Khel UC Jallozai Tehsil Pabbi, District Nowshera Candidate for the position of UCPO with CHIP Training & Consulting (Pvt.) Ltd. under its third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may includes inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

**Declaration;** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

**Signature:**



Date: 19-05-2023


## Bank Account Required Information Form

Sr. No	Particulars	Details	
1	Name (as per CNIC)	Muhammad Almas Khan Khattak	Date: 19-05-2023
2	Father/Husband Name	Khawaja Muhammad Khan	
3	Relation	Father	
4	Mother First Name	Bibi Tabbasum	
5	Date of Birth	1 <sup>st</sup> February, 1990	
6	CNIC No.	17201-6814613-7	
7	CNIC Expiry Date	12-06-2031	
8	Mobile	0333-8792353	
9	Home Address	Mohalla Qazi Khel village Jallozai Nowshera	

Signature: \_\_\_\_\_



**CHIP Training & Consulting (Pvt). Ltd**  
**Declaration Form of Candidate for Residential Address**  
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Muhammad Almas Khan Khattak															
S/D/W of;																
CNIC NO:	<table border="1"> <tr> <td>1</td><td>7</td><td>2</td><td>0</td><td>1</td><td>6</td><td>8</td><td>1</td><td>4</td><td>6</td><td>1</td><td>3</td><td>7</td> </tr> </table>		1	7	2	0	1	6	8	1	4	6	1	3	7	
1	7	2	0	1	6	8	1	4	6	1	3	7				
Position Applied:																
Permanent address as per CNIC:	<table border="1"> <tr> <td>House No:</td> <td>Khawaj House</td> </tr> <tr> <td>Street #:</td> <td>Near Qazi Manzil</td> </tr> <tr> <td>Mohallah:</td> <td>Qazi Khel</td> </tr> <tr> <td>Village:</td> <td>Jallozai</td> </tr> <tr> <td>Sector/UC:</td> <td>Jallozai</td> </tr> <tr> <td>Town /Tehsil:</td> <td>Pabbi</td> </tr> <tr> <td>District</td> <td>Nowshera</td> </tr> </table>		House No:	Khawaj House	Street #:	Near Qazi Manzil	Mohallah:	Qazi Khel	Village:	Jallozai	Sector/UC:	Jallozai	Town /Tehsil:	Pabbi	District	Nowshera
House No:	Khawaj House															
Street #:	Near Qazi Manzil															
Mohallah:	Qazi Khel															
Village:	Jallozai															
Sector/UC:	Jallozai															
Town /Tehsil:	Pabbi															
District	Nowshera															
Current Residential Address: <i>(Kindly don't fill this section if permanent and residential addresses are same)</i>	<table border="1"> <tr> <td>House No:</td> <td>Khawaj House</td> </tr> <tr> <td>Street#</td> <td>Near Qazi Manzil</td> </tr> <tr> <td>Mohallah:</td> <td>Qazi Khel</td> </tr> <tr> <td>Village:</td> <td>Jallozai</td> </tr> <tr> <td>Sector/UC</td> <td>Jallozai</td> </tr> <tr> <td>Town /Tehsil:</td> <td>Pabbi</td> </tr> <tr> <td>District</td> <td>Nowshera</td> </tr> </table>		House No:	Khawaj House	Street#	Near Qazi Manzil	Mohallah:	Qazi Khel	Village:	Jallozai	Sector/UC	Jallozai	Town /Tehsil:	Pabbi	District	Nowshera
House No:	Khawaj House															
Street#	Near Qazi Manzil															
Mohallah:	Qazi Khel															
Village:	Jallozai															
Sector/UC	Jallozai															
Town /Tehsil:	Pabbi															
District	Nowshera															
Signature & Date:	Date of Form Filling:	Signature of Applicant:														
	19-05-2023															

**Application for Employment with CTC**

**Instructions**

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. **A copy of CV and CNIC is mandatory.**
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.



صرف دفتری استعمال کے لئے (سی ٹی سی سٹاف کی جانب سے بھرا جائے گا) (For official use only to be filled by CTC Staff)

UCFO  
19-May-2023  
(Position applied for) کے لئے درخواست دی گئی: (سال/مہینہ/دن)  
منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن)  
(Expected Date of Induction Training if selected)

**1- ذاتی معلومات (Personal Information)**

Muhammad Almas Khan Khattak	(Full Name) مکمل نام	1.1
17201-6814613-7	(CNIC No.) شناختی کارڈ کا نمبر	1.2
	دیگر شناختی نمبر (شناختی کارڈ بھرنے کی صورت میں) (Other Identification number if CNIC is not available)	1.3
1990-02-01	(Date of Birth) تاریخ پیدائش (سال/مہینہ/دن) (YYYY/MM/DD)	1.4
<input type="checkbox"/> تاریخ پیدائش معلوم نہیں ہے (DOB not Mentioned)	<input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)	1.4.1
	(کسی ایک پر نشان لگائیں) (Tick any One)	
	(کسی ایک پر نشان لگائیں) (Check DOB)	
Khanwaja Muhammad Khan	(Father's/Husband Name/ Name of i.e. Next Kin) والد/شوہر/رہنوی رشتہ دار کا نام	1.5
Father	(Relationship with Applicant) امیدوار کے ساتھ رشتہ	1.6
Married	(Marital Status) ازدواجی حیثیت	1.7
Male	(Gender) صنف	
Khattak	(Tribe) قبیلہ	
Pashtoon	(Ethnicity) ذات	
Pashto	(Language) زبان	
Mohala Dazi kel, Jallozai	(Permanent Address) مکمل پتہ	1.8
Nowskera - Jallozai	(District and Union Council) ضلع یا یونین کونسل	
Same as above.	(Present Address) موجودہ پتہ	1.9
0333-8792353	(Mobile) موبائل	2.0
Khattakboy@live.com	(E-mail) ای میل	
	(Office) دفتر	
MBA (Finance)	(Last Qualification) آخری تعلیمی سند	2.1

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation)

تمام تعلیمی و تکنیکی قابلیت کی اسناد کی فہرست لکھیں (میٹرک سے شروع کریں)

گرید/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	سرٹیفکیٹ/رتھائل کردہ ڈگری (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
2nd	Science Group	Matriculation	BISE-Mardan	2006
2nd	Accounts	D.Com	KPK BTE-Peshawar	2008
2nd	Accounting	B.Com	AWKUM	2014
3.05 GPA	Finance	MBA	Northern University	2018

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں، توگزشتہ ملازمت کی تفصیلات فراہم کریں

Micromerges	(Name of Employer)	آزکام	3.1
Plot-395-396 service road sector 19 Islamabad	(Employer's Address)	آزکام پتہ	3.2
01-06-2021	(Date of joining)	تاریخ تہنیتی	3.3
TPFM (Third party Field Monitor)	(Your Last Job Title)	آخری عہدہ	3.4
Independent Monitoring of Polio Activities	(Main Duties)	اہم ذمہ داریاں	3.5
Sadia Asad (Provincial MNRO)	(Name & Title of your Immediate Boss)	مجاز آفیسر کا نام اور عہدہ	3.6
59950/=	(Gross Monthly Pay)	مجموعی ماہانہ عہدہ (روپے میں)	3.7

4- سابقہ ملازمت کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).


آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ جب ملازمت چھوڑی (Position held by you when you left this employer)	آزکام اور پتہ (Employer's Name & Address)	دورانیہ دن-ہفتہ-سال تا دن-ہفتہ-سال (From/To) (D/M/Y to D/M/Y)
Independent Monitoring of Polio Campaign	TPFM	Micromerges	01-06-2021 to 31-10-2022
Supportive Supervision	UCPO	CTC	2-3-2020 to 28-2-2021
Social Mobilization	SM	CTC	16-4-2012 to 29-2-2020

(References) حوالہ جات -5			
Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience. آپ کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی خونی یا شادی سے نہ ہو، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہوں۔			
Dr - Majid Nowshera 0333-9100758 Immunitation officer Aashad Ali Haider Nowshera 0333-9944332 TPO	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	کامل نام کامل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	5.1 پہلا حوالہ First Referee
Sadia Asad Peshawar 0336-1944072 Provincial MNRO	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	کامل نام کامل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	5.2 دوسرا حوالہ Second Referee
Sadia Asad Peshawar 0336-1944072 Provincial MNRO	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	کامل نام کامل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	5.3 تیسرا حوالہ Third Referee

(General Information) عمومی معلومات -6	
Nil	6.1 کیا آپ کو کوئی معذوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
No	6.2 کیا آپ کبھی کسی کام کے سلسلے میں مجرم تو قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details.
Nil	6.3 آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application.
I can join immediately	6.4 اگر ہم آپ کو اپنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
60000/=	6.5 آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

(Suitability to the Position) عہدہ کی موزونیت -7	
Briefly explain why you consider yourself suitable for the position you have applied for. آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟	
my experience and skills set makes me suitable candidate for the position, and I already worked as UCPD with CTC. And I have more than 14 years experience in radio program.	
درخواست گزار کا حلف نامہ	
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.	

  
امیدوار کے دستخط  
(Candidate's Signature)

19-05-2023 تاریخ (Date)