



[CTC - HRO - PTPP - Disciplinary - 7.8.5-g-015 - IF/MA/AK]  
[Non-Extension Letter - KPK - Sep-2021]

Ref: CCL-KPK-053/September/O

Sep 30th, 2021

Mr. Muhammad Ibrahim,  
CNIC # 1620203554237,  
UCPO - Shahi Bagh,  
Peshawar - KPK.

Subject: Notice for Non-Extension of Employment Contract

Dear Muhammad Ibrahim,

This is with reference to your employment contract with CHIP Training and Consulting for the position of Union Council Polio Officer (UCPO) at Shahi Bagh - City - Peshawar - KPK.

I regret to inform you that your contract shall no longer be extended after September 30, 2021 and have to be ended in accordance with terms of your employment contract with CTC.

Please note that you will be paid remuneration against your services for the month of September 2021 subject to the return of the company's belongings to your immediate supervisor.

We thank you for your valuable contribution during employment with CTC and wishing you best in your future endeavors.

Regards

HR Department  
CHIP Training & Consulting

CC;  
Personal File.

**CHIP TRAINING & CONSULTING (PVT) LTD**

CHIP House, Plot # 1, (Fayyaz Market) St # 9, G-8/2, Islamabad - Pakistan  
Tel: +92 51 111 111 920, Fax: +92 51 228 00 81, Email: info@ctc.org.pk

[www.ctc.org.pk](http://www.ctc.org.pk)