

Feb 21st, 2022

Ms. Musfira Jameel,
CNIC # 6110161599620,
UCPO - Nai Abadi - 4,
West Karachi - Sindh.

Subject: Suspension Letter on account of Alleged Misconduct

Dear Musfira Jameel,

This is with reference to the complaint received dated Feb 21st, 2022 regarding your alleged misconduct in your capacity as Union Council Polio Officer (UCPO) at Nai Abadi - 4 - Baldia - West Karachi.

Keeping in view the severity of the allegations leveled against you, it has been decided to conduct a thorough investigation. The suspension will come into effect immediately. You shall be provided with the opportunity to advance your defense and rebut the charges leveled against you.

While you are suspended, you must not carry out any field duties and make yourself available for investigation purposes. The period to return to work would be communicated when deemed necessary.

Please note that if you are found guilty you will not be entitled to the salary in respect of the period of suspension. However, if allegations are proved wrong, you shall be re-instated in your position as UCPO.

Regards



HR Department
CHIP Training & Consulting

CC;
Personal File.