

## CHIP Training and Consulting (Pvt) Ltd LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS		
Employee Name	Waseem akram	
Designation	UCPO	
CNIC No.	14102-0365320-9	
District/UC	District Hangu, Union Council Thall Rural	
Leave application date	21-04-2020	

SECTION 2: DETAILS OF LEAVE			
Reason of Leave Applied for (Tick in appropriate box)			
Hajj	Umrah/Ziarat		
Chillah, Tableegh, Ehtikaf	Christmas, Diwali		
Study/Exams	Maternity		
Family Wedding	Self-Wedding		
Immediate Family Death	Self-Sick Leave		
Immediate Family-Sick Leave	Accident/Sickness-while at work		
Accident/Sickness-while not at work	√ Emergency Leave		
Vacations	Others		
Number of Days Leave Applied for- 3 days			
Leave start date 22-04-2020	Leave end date 24-04-2020		
OIC Name and designation:			
Employee signature: waseem akram	Date - 021-04-2020		
PEO endorsement:	Date: 23/4/2000		
PTL endorsement:For more than Two weeks	Date:		
CTC final approval:	Date:		

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