

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Devanand
Designation	UCPO
CNIC No.	41409-3574106-9
District/UC	Thatta - Jungshahi
Leave application date	08-06-2019

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah/Ziarat
<input type="checkbox"/> Chillah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Diwali
<input type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input checked="" type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input type="checkbox"/> Self-Sick Leave
<input type="checkbox"/> Immediate Family-Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/> Others
Number of Days Leave Applied for	
Leave start date <del>11-05-2019</del> 12-06-19	Leave end date <del>11-06-2019</del> 13-06-19
OIC Name and designation: DEVANAND-UCPO	
Employee signature: <i>Devanand</i>	Date: 08-06-19
PEO endorsement: <i>Strongly De Jahanzaib Kozai</i>	Date: 08-06-2019
PTL endorsement: For more than Two weeks	Date:
CTC final approval:	Date:

CTC Remarks, if any \_\_\_\_\_

NOTE: Leaves during campaign days are NOT allowed