

Leave Application Form

To

The TDO, HRO

SUBJECT: Application for (Sick / Medical / Annual Awarding / Maternity / Domestic Umrah / Hajj / Emergency) Leave
Note: Circle the type of leave

Respected Sir/Madam,

It is stated that, I Akhtar Hussain working as UC Polio Officer in union council Tehral Payan 1 request for leave for a period of 1 days, starting from 3/28/2020 to 4/8/2020 on account of the subject cited above.

Name: Akhtar Hussain
Designation: UC Polio Officer
Union Council: Tehral Payan 1

Comments from UPEC Chairman: -

The above leave request is hereby Endorsed/Recommended for approval, with the comments that the proposed leave will not affect the objective of the program and planned activities during the requested leave period.

Signature: _____

Comments of AC/FC/HRO/DHCSO:

Signature: _____