

## CHIP Training and Consulting (Pvt) Ltd LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS		
Employee Name	Sohail Ur Rahman	
Designation	UCPO	
CNIC No.	11101-5589952-5	
District/UC	Bannu / UC Lalo Zai	
Leave application date	15/9/2020	

SECTION 2. DE	September 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1		
SECTION 2: DETAILS OF LEAVE  Reason of Leave Applied for (Tick in appropriate box)			
Hajj Reason of Leave Applie	Umrah/Ziarat		
11411	Umran/Ziarat		
Chillah, Tableegh, Ehtikaf	Christmas, Diwali		
Study/Exams	Maternity		
Family Wedding	Self-Wedding		
Immediate Family Death	Self-Sick Leave		
Immediate Family-Sick Leave	Accident/Sickness-while at work		
Accident/Sickness-while not at work	Emergency Leave		
Vacations	Others		
Number of Days Leave Applied for: 03			
Leave start date: 28/9/2020	Leave end date:30/9/2020		
OIC Name and designation: Asim Khan UCO & Fahan Shah TTM			
03359637130 & 03349182930			
A			
Employee signature:	Date:15/9/2020		
How	Nacem Cham Date: 1519120		
O Total			
PTL endorsement:			
For more than Two weeks	Date:		
CTC final approval:	Date:		

CTC Remarks, if any \_\_\_\_\_

NOTE: Leaves during campaign days are NOT allowed