

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Mian Abbas uddin
Designation	UCPO
CNIC No.	17301_7020055_7
District/UC	Mardan Baghicha dheri
Leave application date	16/12/2020

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah Ziarat
<input type="checkbox"/> Chillah, Tableegh, Ehtika!	<input type="checkbox"/> Christmas, Diwali
<input type="checkbox"/> Study Exams	<input type="checkbox"/> Maternity
<input checked="" type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input type="checkbox"/> Self-Sick Leave
<input type="checkbox"/> Immediate Family -Sick Leave	<input type="checkbox"/> Accident Sickness-while at work
<input type="checkbox"/> Accident Sickness-while not at work	<input type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/> Others
Number of Days Leave Applied for : 5	
Leave start date: 16/12/20	Leave end date: 20/12/20
OIC Name and designation:	
Employee signature: Mian abbas uddin <i>Mian Abbas uddin</i>	Date: 16/12/2020
PEO endorsement:	Date:
PTL endorsement: For more than Two weeks	Date:
CTC final approval:	Date:

CTC Remarks, if any \_\_\_\_\_

**NOTE: Leaves during campaign days are NOT allowed**