

CHIP Training and Consulting (Pvt) Ltd LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS									
Employee									
Name	Muhammad Imran								
Designation									
CNIC No.	17301-8598998-3								
District/UC	Peshawar								
Leave application date	31/12/2020								
	SECTION 2: DE								
 Hajj	Reason of Leave Applied		or (Tick in appropriate box) Umrah/Ziarat						
			IIII dii/ Zidi at						
Chillah,	Tableegh, Ehtikaf	С	Christmas, Diwali						
Study/Ex	xams		Naternity						
Family Wedding			Self-Wedding						
Immedia	ate Family Death	S	Self-Sick Leave						
Immediate Family-Sick Leave			accident/Sickness-while at work						
Accident/Sickness-while not at work		E	mergency Leave						
Vacation	18		Others						
Number of Days Leave Applied for									
Leave start date: 31/12/2020		Leave end date: 13/1/2021							
OIC Name and designation: Kamranullah UCDO									

Employee signature:	Date: 31/12/2020
PEO endorsement:	Date:
PTL endorsement: For more than Two weeks	Deter
	Date:
CTC final approval:	Date:



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CTC Remar	ks, if any	 	 	

NOTE: Leaves during campaign days are NOT allowed