To

    PEO WHO Divisional office Skardu Baltistan

Dated; 06/01/2021

**Subject:**Application for three days leaves

Respected Sir,

     I would  like to apply for a leave of three days from 06 of January till 08 of January. I am ill and i have to to travel Gilgit for my check up, due to which I need this leave urgently.  
      I request you to accept my application and grant me leave for a period of three days. I am looking forward to a positive response from your end.

        Thanking you.

Yours faithfully

**Shakir Hussain**

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