

CHIP Training and Consulting (Pvt) Ltd LEAVE APPLICATION FORM-PTPP Project

| | SECTION 1: APPLICANT'S DETAILS |
|------------------------|----------------------------------------|
| Employee Name | Usman Ali Khan Baloch |
| Designation | UCPO |
| CNIC No. | 31301-46052629 |
| District/UC | R. Y. Khan / Grehna /gar. |
| Leave application date | R. Y. Khan / Grehna Car. 17-01-2021 |

| Reason of Leave Applied for (Tick in appropriate box) Hajj Chillah, Tableegh, Ehtikaf Christmas, Diwali Maternity Study/Exams Family Wedding Immediate Family Death Immediate Family-Sick Leave Accident/Sickness-while not at work Accident/Sickness-while not at work Vacations Number of Days Leave Applied for. Dic Name and designation: Reason of Leave Applied for (Tick in appropriate box) Umrah/Ziarat Christmas, Diwali Maternity Self-Wedding Self-Sick Leave Accident/Sickness-while at work Emergency Leave Leave end date. 18-01-3021 |
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| Chillah, Tableegh, Ehtikaf Christmas, Diwali Maternity Family Wedding Immediate Family Death Self-Wedding Immediate Family-Sick Leave Accident/Sickness-while at work Accident/Sickness-while not at work Emergency Leave Vacations Number of Days Leave Applied for. Leave start date. 18-01-301 Leave end date. 18-01-3021 |
| Study/Exams Family Wedding Immediate Family Death Self-Sick Leave Accident/Sickness-while at work Accident/Sickness-while not at work Vacations Number of Days Leave Applied for. Leave start date. 18-01-301 Maternity Self-Wedding Emergency Leave Accident/Sickness-while at work Emergency Leave Leave end date. 18-01-3021 |
| Family Wedding Immediate Family Death Self-Sick Leave Accident/Sick Leave Accident/Sickness-while not at work Vacations Number of Days Leave Applied for. Only one day. Leave start date. 18-01-3-01 Leave end date. 18-01-3-01 |
| Immediate Family Death Immediate Family-Sick Leave Accident/Sickness-while at work Accident/Sickness-while not at work Vacations Number of Days Leave Applied for. Leave start date. 18-01-3-01 Leave end date. 18-01-3-021 |
| Immediate Family-Sick Leave Accident/Sickness-while not at work Emergency Leave Vacations Number of Days Leave Applied for. Only one day. Leave start date. 18-01-301 Leave end date. 18-01-3021 |
| Accident/Sickness-while not at work Vacations Number of Days Leave Applied for. Only one day. Leave start date. 18-01-201 Leave end date. 18-01-2021 |
| Vacations Number of Days Leave Applied for. Only one day. Leave start date. 18-01-301 Leave end date. 18-01-3021 |
| Number of Days Leave Applied for. Only one day. Leave start date. 18-01-301 Leave end date. 18-01-3021 |
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| OIC Name and designation: |
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| Employee signature: Date: 17-01-202 |
| Employee signature: Date: 17-01-202 |
| Date: |
| PEO endorsement: |
| |
| PTL endorsement: Date: |
| For more than 1 wo weeks |
| |
| CTC final approval: Date: |

CTC Remarks, if any _____

NOTE: Leaves during campaign days are NOT allowed