

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Abdullah
Designation	TCSP
CNIC No.	12101-9640357-3
District/UC	South Waziristan
Leave application date	18/1/2021

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah/Ziarat
<input type="checkbox"/> Chillah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Diwali
<input type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input checked="" type="checkbox"/> Self-Sick Leave
<input type="checkbox"/> Immediate Family-Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/> Others
Number of Days Leave Applied for 3	
Leave start date	Leave end date 20/1/2021
OIC Name and designation: <span style="color: grey;">Type text here</span> <div style="text-align: center;">Mujeeb ur Rehman... TTM</div>	
Employee signature: _____ <div style="text-align: center;"> <span style="color: grey;">Type text here</span></div>	Date: 18/1/2021
PEO endorsement: _____	Date: _____
PTL endorsement: _____ For more than Two weeks	Date: _____
CTC final approval: _____	Date: _____

CTC Remarks, if any \_\_\_\_\_



**CHIP Training and Consulting (Pvt) Ltd**  
LEAVE APPLICATION FORM-PTPP Project

**NOTE: Leaves during campaign days are NOT allowed**