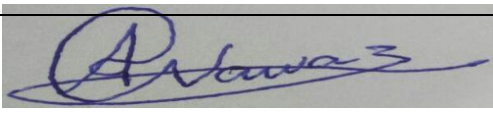


# CHIP Training and Consulting (Pvt) Ltd

## LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Asad Nawaz
Designation	UCPO
CNIC No.	3310046513053
District/UC	181
Leave application date	26-02-2021

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah/Ziarat
<input type="checkbox"/> Chillah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Diwali
<input checked="" type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input type="checkbox"/> Self-Sick Leave
<input type="checkbox"/> Immediate Family-Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/>
Number of Days Leave Applied for. One	
Leave start date. 27-02-2021	Leave end date. 27-02-2021
OIC Name and designation:	
	
Employee signature:	Date: 26-02-2021
PEO endorsement: _____	Date: _____
PTL endorsement: _____ For more than Two weeks	Date: _____
CTC final approval: _____	Date: _____

CTC Remarks, if any \_\_\_\_\_

**NOTE: Leaves during campaign days are NOT allowed**

# CHIP Training and Consulting (Pvt) Ltd

## LEAVE APPLICATION FORM-PTPP Project

The screenshot shows an Outlook email client interface. The main window displays an email titled "Re: Leave Application" from Asad Nawaz to Muhammad Naveed. The email content states that the leave request for 27-28 Feb 2021 is approved. The interface includes a sidebar with folders like "Inbox (21)", "Drafts", and "Sent Items". The bottom of the screen shows the Windows taskbar with the date 3/3/2021 and time 9:33 AM.

**Re: Leave Application**  
 muhammad naveed <chmnaveed69@gmail.com>  
 Sent: Sun 2/28/2021 10:19 AM  
 To: Asad Nawaz  
 Cc: Dr. Ahmad Malik; Muhammad Jwan Rana; hareem@ctc.org.pk

Leave approved

On Sat, 27 Feb 2021, 00:11 Asad Nawaz, <snawaz7@gmail.com> wrote:  
 . Aina sir i am unable to join work tomorrow dated 27-02-2021 due to my typing test in Narawal. Please find the leave request application and approved my leave request for 1 day.