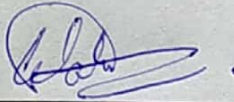



CHIP Training and Consulting (Pvt) Ltd
LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS			
Employee Name	Wali Ullah		
Designation	UCPO		
CNIC No.	16201-6177716-9		
District/UC	Kalu Khan		
Leave application date	12/09/2019		
SECTION 2: DETAILS OF LEAVE			
Reason of Leave Applied for (Tick in appropriate box)			
<input type="checkbox"/>	Hajj	<input type="checkbox"/>	Umrah/Ziarat
<input type="checkbox"/>	Chillah, Tableegh, Ehtikaf	<input type="checkbox"/>	Christmas, Diwali
<input type="checkbox"/>	Study/Exams	<input type="checkbox"/>	Maternity
<input type="checkbox"/>	Family Wedding	<input type="checkbox"/>	Self-Wedding
<input type="checkbox"/>	Immediate Family Death	<input type="checkbox"/>	Self-Sick Leave
<input type="checkbox"/>	Immediate Family-Sick Leave	<input type="checkbox"/>	Accident/Sickness-while at work
<input type="checkbox"/>	Accident/Sickness-while not at work	<input checked="" type="checkbox"/>	Emergency Leave
<input type="checkbox"/>	Vacations	<input type="checkbox"/>	Others
Number of Days Leave Applied for 1			
Leave start date: 12/09/2019		Leave end date: 12/09/2019	
OIC Name and designation:			
Employee Signature: 		Date: 12/09/2019	
PEO endorsement: 		Date: 12/09/2019	
PTL endorsement: For more than Two weeks		Date	
CTC final approval:		Date:	

CTC Remarks, if any _____
NOTE: Leaves during campaign days are NOT allowed