		HIP Training & Consulting (Pvt) Ltd							
		INTERVIEW ASSESSMENT SHEET							
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isition	Sout-Ur- Kelman								
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ate of		J OCPO	1211	77 5	(and)				
terview reas of	3 ord Trune 2021.								
ssessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	Remarks, if				
ersonality	Appearance, Dressing	Interviewer should assess whether	2	-					
		s/he properly dressed up for the interview=2, Not=0	1785-	2					
anduct during terview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3	2					
ualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5	4	M. A.				
sperience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5	4					
ob Ompetence ssessment	Competence assessment through scenario based questions taken from ToRs	Ask 5 scenario based questions relevant to the position, (2 marks each * 5 questions)	10	6					
ob Knowledge	Knowledge of the position and ToRs s/he has applied for	Ask three questions on the job position and ToRs (2 marks each*3 questions)	6	4					
omputer roficiency	Competence assessment through scenario based questions taken from ToRs	Ask 3 scenario based questions relevant to the position, (2 marks each * 3 questions)	6	2					
ersonal ttributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5	2					
ommunication cills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8	4 (30				
otal Score			50	\					
verall emarks ~	Average Comm	nuncetion shit are average.		gam	matic				
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TRAINING & CONSULTING

		CHIP Training & Consulting (Pvt) Ltd						
J		INTERVIEW ASSESSMENT SHEET						
Candidate's Name		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	on.					
Position Date of		volo ling B						
Interview		3 rd June , 2021						
Areas of Assessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	Remarks, if any			
Personality	Appearance, Dressing	Interviewer should assess whether s/he properly dressed up for the interview=2, Not=0	2)_				
Conduct during Interview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3	3				
Qualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5	5	L.C.B.			
Experience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5	3				
Job Competence Assessment	Competence assessment through scenario based questions taken from ToRs	Ask 5 scenario based questions relevant to the position, (2 marks each * 5 questions)	10	6				
Job Knowledge	Knowledge of the position and ToRs s/he has applied for	Ask three questions on the job position and ToRs (2 marks each*3 questions)	6	4				
Computer Proficiency	Competence assessment through scenario based questions taken from ToRs	Ask 3 scenario based questions relevant to the position, (2 marks each * 3 questions)	6	3				
ersonal ttributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5	3				
tills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8	4	33>			
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