District Monitors/COVID Support Officers

DESCRIPTION OF ASSIGNMENT

**General Information**

**1. Country of Assignment:****Pakistan**

**2. Agency Name/ Host Institute:                    World Health Organization (WHO)**

**3. Category:                                                         District Level**

**4. Number of Monitors:                                    One per district**

**5.  Duty Station, Country:                               Districts EPI Office**

**6.  Duration (in months):                                  6 months contract**

**7.  Expected Starting Date:                              Immediate**

**Assignment Title: District Monitor**

**Organizational Context & Project Description**:

WHO provides Technical Assistance to Expanded Programme on Immunization (EPI), Ministry of National Health Services, Regulations and Coordination (MoNHSRC), Government of Pakistan, in coordinating and implementation of quality Immunization service delivery, VPD surveillance and for specialized vaccination campaigns.

Pakistan is implementing pediatric COVID Vaccination. The World Health Organization shall partner in this campaign by providing technical support in planning, microplanning, training, AEFI management, monitoring and evaluation of the campaign. To support this campaign, WHO shall be recruiting District Campaign Monitors to monitor and support the pre-campaign, intra-campaign, and post campaign activities in the assigned districts. Besides, district monitors will monitor WHO supported activities in the assigned districts, supervise routine EPI integrated services and support VPD surveillance.

**Task descriptions:**

Under the guidance and direct supervision of the Divisional Officer – EPI, the District Monitor will deliver the below functions.

**Key functions** are stated below:

**1.**       **Pre-Campaign Monitoring**

o    Monitor preparatory activities of COVID campaign in respective district(s) using standard tools. **This monitoring includes:**

  Microplanning (Preparation and Review)

  Trainings

**2.**       **Intra-campaign monitoring:**

o    Participate in periodic meetings in the field and at DPCRs/DHO/DC offices.

o    Conduct supervisory visits

o    Support monitoring staff at district in the supervision and monitoring

**3.**       **Support in planning and implementation of RI and integrated Outreach activities.**

o    Assist the UC and district team to prepare lists of zero dose, defaulters, and due date before Integrated outreach.

o    Monitor outreach activities in field and provide feedback to the district team through concerned Divisional Officer.

o    Support district team in data sharing with provincial office on daily basis during IOA.

**4.**       **Monitoring and supervision.**

o    Monitor WHO supported activities in target districts and report to provincial WHO sub-office on monthly basis.

o    Conduct supportive supervision using online application as per monthly plan prepared in consultation with concerned Divisional Officer.

o    Conduct supervisory visits to 24/7 vaccination sites on weekly basis and provide feedback to Divisional Officer and EPI Coordinator.

**5.**       **Social Mobilization and communication.**

o    Assist district teams in community mobilization activities regarding COVID vaccination and routine EPI.

**6.**       Any other additional task assigned by the supervisor.

**Qualifications / Requirements**

**8. Education** – **Required Degree Level:**Masters in Public Health or Social Sciences or Statistics.

**9. Required Experience:**

         Experience in monitoring mass vaccination campaigns.

         Understanding of key vaccination concepts of mass vaccination campaign; EPI experience will be an asset.

         Experience in Pakistan will be an advantage.

         Excellent interpersonal and communication skills

         Data Analytical skills

         Report wring and presentation skills