**District Monitors/Campaign Support Officers**

 DESCRIPTION OF ASSIGNMENT

**General Information**

1. Country of Assignment:                        Pakistan
2. Agency Name/Host Institute:             World Health Organization (WHO)
3. Category:                                                 District Level
4. Number of Monitors:                             District
5. Duty Station, Country                           List of District annexed
6. Duration (in months)                             4 months contract
7. Expected Starting Date:                         Immediate
8. Monthly Salary:                                      District Monitor will be paid a monthly allowance/salary of RS 82,500 all-inclusive and transportation will be provided by WHO for field work only.

**Assignment Title: District Monitor**

**Qualifications / Requirements**

WHO provides Technical Assistance to Expanded Programme on Immunization (EPI), Ministry of National Health Services, Regulations and Coordination (MoNHSRC), Government of Pakistan, in coordinating and implementation of quality Immunization service delivery, VPD surveillance and for specialized vaccination campaigns.

Pakistan is implementing nation-wide Typhoid Conjugate Vaccination (TCV) in Pakistan in phased manner. In the 1st phase TCV campaign has been implemented in the urban areas of Sindh, Punjab and Islamabad during 2019 and 2021. In the 2nd phase, TCV campaign is planned to be conducted in the month of October 2022 in the urban areas of Balochistan, Khyber Pakhtunkhwa, Gilgit Baltistan and Azad Jammu & Kashmir. The World Health Organization shall partner in this campaign by providing technical support in planning, microplanning, training, AEFI management, monitoring and evaluation of the campaign. To support this campaign, WHO shall be recruiting District Campaign Monitors to monitor and support the pre-campaign, intra-campaign, and post campaign activities in the districts.

**Task descriptions:**

Under the guidance and direct supervision of the Divisional Officer – EPI, the District Monitor will deliver the below functions.

**Key functions** are stated below:

1.       Pre-Campaign Monitoring

o    Monitor preparatory activities of TCV campaign in respective district(s) using WHO developed tools and checklists. This monitoring includes:

  Microplanning (Preparation, Review and Field Validation)

  Trainings

  Readiness Assessment at UC and District level

2.       Intra-campaign monitoring:

o    Participate in morning and evening meetings in the field and at DPCRs/DHO/DC offices

o    Conduct supervisory visits

o    Conduct Rapid Convenience Assessments (RCA)

o    Support monitoring staff at district in the supervision and monitoring

o    Use online data reporting tools and assist district staff in submission of administrative and monitoring data digitally using mobile app (Campaign MIS and the KOBO-Collect)

o    Review district campaign data, analyze and assist district managers in using dashboards

3.       Assist in post campaign monitoring

o    Assist in monitoring of post TCV campaign coverage survey monitoring

o    Track, follow and ensure financial documentations including vouchers and bills against the Government spending are prepared and ready, funds are disbursed.

4.       Any other additional task assigned by the supervisor

**Qualifications / Requirements**

**11. Education** – **Required Degree Level:**Master’s degree in Public Health, Social Sciences or statistics.

**12. Required Experience:**

         At least two years of field monitoring experience

         Understanding of key vaccination concepts; EPI experience will be an asset.

         Experience in Pakistan will be an advantage.

         Excellent interpersonal and communication skills

         Data Analytical skills

         Report wring and presentation skills