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**Terms of Reference**

This is requested by:

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| Unit: | Promoting Health through the Life Course |
| Department: | Nutrition |
| Position | Nutrition Associate (2) G7 |

1. **Purpose of the Consultancy**

The incumbent will provide assistance on WHO’s nutrition program implementation. These will include ongoing activities for severe acute malnutrition (SAM), nutrition in emergencies, nutrition screening, integrated nutrition services and support to nutrition stabilization centre and roll out of nutrition Surveillance System (NSS) in assigned area (KP North and KP South). 02 Positions

**Background:**

There is a nutrition emergency in Pakistan with wasting and stunting at 17.7and 40.1 percent respectively. World Health Organization is currently working through multi-sectoral approach along with Nutrition Wing, Ministry of National Health Services, Regulation & Coordination, Provincial Health Departments, other UN partners, and relevant stakeholders to strengthen screening and inpatient life-saving care to severely acute malnourished children in the flood nutrition emergency districts in the country. In this regard, Nutrition Programme need support of a dedicated Nutrition Associates to assist Technical Officers and Nutrition Officers to effectively implement the nutrition programs in assigned areas.

1. **Planned timelines** (subject to confirmation)

Start date: 15/11/2024

End date: 15/11/2025

1. **Work to be performed.**

**Output 1:** Support establishment and strengthening of the NSCs at WHO targeted health care facilities

**Deliverable 1.1**: With nutrition officer, identify gaps through and support the establishment and monitoring of NSCs at facilities by performing coordination activities at the provincial level.

**Deliverable 1.2:** Support in data collection , analysis and interpretation from the province and ensure quality of service delivery

**Deliverable 1.3:** Assist Nutrition Officer in required coordination with stakeholders for smooth establishment and functioning of NSCs in target districts, supported under BISP and analysing information and performance of Nutrition service delivery across province

**Deliverable 1.4 :** Assist Nutrition Officer/Technical Officer in desk reviews and generating monitoring reports of the project activities, with assistance of the Nutrition Data associate

**Output 2:** Assist in monitoring and reporting against set indicators and support in quality oversight of implementation at the established NSCs

**Deliverable 2.1**: assist in the planning, implementation, and reporting of nutrition interventions through routine monitoring of Nutrition Stabilisation Centers and ensuring that resources are utilized on efficient and effective manner.

**Deliverable 2.2:** Assist in oversight of supplies consumption at NSCs and proper documentation and record keeping by NSC staff.

**Deliverable 2.3:** Adapt a referral mechanism for children identified to be malnourished between CMAM components in close coordination with BISP FC staff.

**Deliverable 2.4:** Support in planning and conduction of capacity building trainings for NSC staff at provinces/areas and draft reports for WHO Provincial and country office including success stories, bulletins, narrative reports.

**Output 3:** Assist nutrition officer and technical officer in implementation of province specific NSS initiative, based on localized needs, in accordance with the national NSS guidance and protocols, ensure proper reporting from the Sentinel Sites

**Deliverable 3.1**: Conduct meetings, trainings to localize province specific NSS tools and data collection tools, undertake data quality check and validations and propose corrective measures.

**Deliverable 3.2**: Conduct visits of NNSS sites/centers and provide timely feedback and report on findings.

1. **Technical Supervision**

The selected Consultant will work under the direct supervision of:

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| Responsible Officer: | Ellen Thom  Cluster Lead Cat III  Dr Noureen Nishtar  National Professional Officer Nutrition  Technical Officer RMNCAH&N,  WHO SUB Office (KPK) | Email: | [thome@who.int](mailto:thome@who.int)  [Nishtarn@who.int](mailto:Nishtarn@who.int)  [khanmaz@who.int](mailto:khanmaz@who.int) |

1. **Specific requirements**

Qualifications required:

**Essential:** Degree /diploma public health/ medicine/ nutrition/other related field

**Preferred:**

* Experience of working with health and nutrition sector and understanding of data collection and reporting systems within the health programs
* Experience in training and capacity building.
* Familiarity and experience working in Nutrition program in Pakistan is preferred.
* Local candidates will be prioritised.

Experience required:

1-2 years’ work experience in nutrition related reporting and data management with sound experience of nutrition service delivery at provincial and districts level.

Skills / Technical skills and knowledge:

* Sound interpersonal and communication skills
* Working experience with WHO in nutrition intervention and closely working with local health department will be preferred.
* Ability to show activeness and creativity in working environment
* Excellent reports writing and analytical skills
* Ability to work in the intensive care settings and willingness to travel to intervention sites, frequently.
* Sound monitoring and supervision skills

Language requirements:

Excellent spoken and written skills of local and English languages.

1. **Place of assignment**

The selected candidate will be based in KP North and KP south at district level (2 positions), with travel as required/advised by supervisor.