## Points of Agreement for Vaccinators Induction

Vaccinator is the main front line worker of Expanded Program on Immunization (EPI) who is responsible for reaching and vaccinating safely all eligible clients in his/her assigned catchment area. WHO is supporting EPI program by hiring daily wages contract vaccinators to fill the gap of vaccinator deficiency. Following are important points of agreement and job description:

1. Vaccinator induction will be completely temporary, contractual and on daily wages basis from **1st March 2023 to 31st July 2023**
2. Monthly stipend will be provided by **WHO** upon successful completion of task verified by supervisors
3. Monthly stipend will be **Rs. \_\_\_\_\_\_while Rs. \_\_\_\_\_** will be added as mobility cost for 12 day outreach activities in assigned catchment area. If outreach activity is not carried out then equivalent amount will be deducted.
4. Procedural delay can occur in payment of stipend and mobility expenses
5. Contract extension will be dependent on availability of funds and/or performance of vaccinators
6. Vaccinator will be responsible to follow all job descriptions and policies of EPI and department of health
7. Vaccinator will arrange his own android phone (if not provided by EPI/WHO) for national electronic immunization registration (NEIR)
8. WHO/EPI will provide only POL for mobility while motorbike to be arranged by vaccinator
9. Vaccinator will be entitled for maximum 2 day leave each month with prior approval of supervisor
10. Vaccinator will be bound to not do another job during contract period
11. Vaccinator and or appointing authority can go out of this contract with one month prior notice but disciplinary termination may be done at any time
12. Vaccinator has to return or pay equivalent cost for WHO asset

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/O-D/O-W/O\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ accept all above conditions of agreement and will do my duty as vaccinator with sincerity as per below job description provided to me. I also well understand that it is contractual job and will be having no rights to claim amount and duration exceeding as mentioned in above agreement.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CNIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Job Descriptions for Vaccinators

1. Work under direct supervision of health facility incharge & will report to DHO office through health facility incharge
2. Responsible for routine and COVID-19 vaccination as per schedule at static center, outreach and mobile vaccination sites in assigned catchment area
3. Preparing microplan regularly as per RED/REC guidelines and submitting it to DHO office
4. Regularly updating the defaulter and zero dose children list and tracking the defaulter & zero dose children
5. Vaccine and logistics arrangement as per requirement by preparing and submitting timely demand to DHO office through health facility incharge
6. Proper vaccine management at static center and outreach sites and during transportation as per EPI guidelines
7. Keeping all EPI related equipment including ILRs clean and well maintained as per EPI protocols
8. Arranging vaccination session in assigned catchment areas as per plan and in advance coordination with community
9. Close coordination with community based health workers like LHWs/CMWs/CBVs for vaccinating new born, zero dose and defaulter children
10. Community mobilization for vaccination
11. Supporting VPD/AEFI surveillance activities including case reporting, investigation outbreak response
12. Proper recording and timely reporting of vaccination activities to DHO office through health facility incharge
13. Using NEIR for attendance and vaccinated children registration to be used as performance indicators
14. Updating and maintaining EPI records, inventory and stock as per guidelines of EPI protocols/SOPs
15. Vaccination of children during MR, MNTe and other campaigns planned by EPI program
16. Implementation of all plans and recommendations issued from higher management

Name of vaccinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Signature;\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_