## **Field Auditor – Stock Reconciliation**

### ****Terms of Reference (ToRs):****

* Conduct quarterly field visits to all **assigned sites** in accordance with the approved visit schedule.
* Collect dispenser nozzle readings, dip readings from tanks, and perform nozzle accuracy tests.
* Use mobile application with geo-tagging and photo uploads for live reporting.
* Verify wet stock data and reconcile primary vs. secondary sales.
* Identify and report dump-in volumes and short measurements.
* Prepare and submit digital reports via BI dashboards.
* Ensure secure data handling and follow data privacy protocols.
* Be available for ad-hoc visits and support surprise checks as requested.
* Maintain ethical standards and accuracy in data collection.

`**Required Skills and Qualifications:**

* Master’s or Bachelor’s degree in a relevant field.
* Minimum 2–3 years of field audit, stock control, or fuel management experience.
* Familiarity with GPS-enabled mobile apps and field data collection tools.
* Strong analytical and quantitative skills.
* Attention to detail and integrity in data handling.
* Willingness to travel extensively across Pakistan.